

IMPLEMENTATION STRATEGIES FOR COUNCIL COMMON GOALS

**May 2006 Update &  
August 2006 Update  
March 2007 Update  
February 2008 Update (draft)  
JUNE 2008 MAYOR AND STAFF UPDATE  
SEPT 2008 UPDATE**

**1. Promote Public Safety:**

***Council Champions Barnes and Stevenson***

***A. Provide police and fire service at the level needed for all neighborhoods.***

***1. Police Staffing Issues***

**Hired 3 officers in FY 06 and 2 in budget for 07 (\$420,000 recurring); 53 now authorized and employed, 5 in training. Testing for new officers underway. Two officers to PTI in July. Assistant Chief appointment in May; Lt. pick in May.**

**55 authorized positions; 47 working full duty, 2 on light duty, 2 in training (to be released for solo patrol in August), and one just hired and currently in PTI (should be released for solo patrol in May, 2007). There are currently 3 vacancies, including the 2 additional positions authorized as of July 1, 2 to be hired for the September 10 PTI class and 1 to be hired for the October 22 PTI class.**

**March 2007 staffing status: 55 authorized with 2 vacancies**

**2 to be hired for May PTI**

**1 in PTI**

**3 in FTO**

**1 light duty**

**2 non-duty injury to return in a month**

**46 available based on above**

**Lt and SGT promotions underway**

**Street crimes unit back up and producing good results**

**Gone to 5 beat system under Chief Bily**

**2. Neighborhood outreach: Police to hold first Thursday meeting and other neighborhood awareness meetings.**

**Held first Thursday meeting and neighborhood meetings on ongoing basis. Doing neighborhood watch this summer. Looking at re-tooling first Thursday meeting.**

3. Special enforcement: Target southeast Urbana and high call housing complexes.

**Targeted special details and enforcement with some success. Ongoing with Street Crime Unit reactivated in June.**

4. Review Fire Department service levels in projected growth areas.

**Service levels found adequate. Further growth will require additional review in 5 years.**

**New traffic control Lights installed**

**LOCATION STUDY CONDUCTED AND ONE STATION MUST BE MOVED OR ADDED IF SERVICE LEVELS ARE TO BE MAINTAINED**

***B. Support the Mayor in putting together a task force to pursue a police Review/ oversight Board appropriate for our size city that is effective, professional and cost-effective.***

**Citizen Review Task Force meeting regularly. Status in FOP negotiation process undetermined.**

**Task Force recommendation forwarded to City Council. 3 public hearings held. FOP negotiations ongoing with citizen review primary issue.**

**F.O.P. contract adopted including CRB application.  
Jim Gitz contractually working on ordinance**

**Citizen Police Review Board established and in training**

**CIVILIAN REVIEW BOARD TRAINED AND FULLY OPERATIONAL**

***C. Establish appropriate Ordinances to strengthen the City's ability to maintain safe environments within our neighborhoods:***

**Mayor's task force meeting ongoing with current focus on licensing ordinance.  
Task force recommendation on rental registration to City Council, one public hearings held with further action planned by Council in August and September.  
Rental Registration ordinance adopted in February 2007. Implementation is underway.  
Property Maintenance Code revised to 2003 standards**

**NEIGHBORHOOD SAFETY TASK FORCE CONSIDERED CRIMINAL NUISANCE PROPERTY AND NUISANCE PARTY ORDINANCES. LEGAL DIVISION TO DRAFT FOR COUNCIL REVIEW.**

**RENTAL REGISTRATION 18-MONTH REVIEW TO OCCUR AUGUST - SEPTEMBER**

## **2. Strengthen Urbana's Economic Development Program**

***Council Champions: all members by ward***

***A. Philo Road- implement action plan, extend Florida, work with neighborhood and business leaders, stabilize nearby neighborhoods, consider additional safety enhancements and examine further economic incentives.***

- 1) Staff report October 16 on the plan and updates
- 2) Meet with business group and expand – completed first round but ongoing
- 3) Safety enhancements – police patrol increased
- 4) Enterprise Zone amendment – completed and recorded
- 5) Attract new development – several underway
- 6) Hold apartment owners meeting – completed October
- 7) Meet individually with apartment owners- Partially complete.
- 8) Coordinate with SUNA – ongoing -2 meetings to date
- 9) Meet existing business owners with Council members – several meetings completed but ongoing
- 10) Increase nuisance patrol: Now weekly
- 11) Public works pick of obvious trash in R-O-W: now weekly
- 12) Meet with housing authority: Completed in October but ongoing.
- 13) Fire department inspection of all Colorado apartments: finish November
- 14) Staff review of economic incentives: Budget process FY 07
- 15) Florida Avenue: design this winter and spring of 06
- 16) Explore litter and loitering ordinance: See 1 (c.)
- 17) Move bus stop east on Colorado: MTD to decide in November
- 18) Demolition of vacant K-mart building: November 2005
- 19) Installation of additional street lights on Cottage Grove: completed August
- 20) Review building and parking lot lighting: underway
- 21) Improve Sunnycrest business signage; staff contact with owners November
- 22) Install street banners: Complete
- 23) Install public landscaping on Philo Road. Complete
- 24) Widen and Improve Colorado Avenue: summer 2006 - bid let
- 25) Widen and improve Philo road: summer 2006 - bid let
- 26) Consider housing rental rehab loans for apartment buildings
- 27) Sunnycrest facade improvements pending
- 28) County Market remodeling completed
- 29) Proposal in place with Walgreens on new store
- 30) Pines at Stone Creek approved by City Council
- 31) Business retention visits with Baskin Robbins, Margaritas
- 32) Discussions with Big Box user on Philo Road underway
- 33) Weekly inspection of Philo Road by NCO implemented
- 34) Trash can s added to Philo Road
- 35) Held second annual neighborhood clean up event
- 36) Meeting with Chris Creek on redesign of K-Mart project
- 37) City Council revised K-Mart site re-use under construction

- 38) New Walgreens plans approved for Sunnycrest out lot.
- 39) Meijer's project to begin construction this spring
- 40) Philo and Colorado street improvements completed
- 41) Prairie Winds assisted care facility 50% complete
- 42) Phase 4 Amber point apartments under construction
- 43) Pines commercial subdivision platted and under construction
- 44) Carle Windsor road Clinic plans under review
- 45) Philo road streetscape/landscape plans under study

**Meijer construction near completion**  
**Pines construction near completion**  
**Streetscape Phase I plan development approved**  
**Christie and Carle Clinic construction underway**  
**Chris Creek development Phase I complete, Phase II in development**  
**SAA LANDSCAPE PLAN CONCEPT COMPLETE AND APPROVED BY COUNCIL**  
**PHILO ROAD UPDATE AND FISCAL ANALYSIS COMPLETED AND PRESENTED TO COUNCIL**

**Florida Avenue extension:**

- 1) Prepare design-summer 2006/on hold due to construction season
- 2) Acquire right-of-way
- 3) Determine financing
- 4) design underway
- 5) Part of Menard Inc and related development plans
- 6) DESIGN IS COMPLETE, WAITING ON MENARD CONSTRUCTION SCHEDULE

Formatted: Font color: Violet

Formatted: Font color: Violet

**B. Recruitment visits including Mayor/Council Members to targeted businesses.**

**Lynne Barnes attended Sunnycrest and County Market Visits.**  
**Mayor meeting with developers and responding to business issues ongoing.**  
**Lynne Barnes attended two visits**  
**Downtown tour with Charlie Smyth**  
**Possible meeting with Trader Joe's in September**  
**Staff retention visit goal of 50 per year established**

**C. General business development along Cunningham Ave. including beautification.**

**Met with Farm & Fleet on outlot development.**  
**Working with Petry on 5-Points entryway improvements.**  
**Working with Petry on immediate demolition of 5 Points. Special Use Permit granted by Council.**  
**Working with Monical's on Cunningham Avenue relocation.**  
**O'Brien's Regional Auto Park opened July 31.**  
**5 points project under construction – UIECU Credit Union open**  
**Beautification study rfp being drafted - Beautification Phase I in development**

**CBA PRESENTED CONCEPT PLANS AT A PUBLIC WORKSHOP IN MAY. FINAL DRAFT REPORT SUBMITTED FOR REVIEW.**

***D. Monitor developments on Route 130/150 and develop consensus vision:***

- 1) Staff prepared information for Pfeffer auction of 300 acres – 2005
- 2) CUUATS staff will complete Route 130 corridor transportation plan for Council approval in 2006
- 3) Plan group assembled to consider zoning, utilities, transportation, development design impacts of development. Staff is meeting monthly with Menards and their engineers to plan land use and infrastructure improvements. Annexation agreements are expected in 2006 for City Council consideration.
- 4) Coordination with UCSD for sanitary sewer extensions ongoing.
- 5) Monthly meetings with Menards
- 6) IDOT approval of traffic generation model for Menards completed
- 7) East Urbana interceptor report completed
- 8) Public workshop on 130 corridor held
- 9) Interceptor agreement with UCSD completed
- 10) Preliminary site plans reviewed for Menards construction
- 11) Menard Inc development in Planning. CONCEPT PLANS PRESENTED TO PLAN COMMISSION AND COUNCIL. REVISED SIDEWALK PLANS UNDERWAY

*Dennis: Sidewalk or no sidewalks for new subdivision development plat design? Are we changing our requirements for suburban planning and development? Discussion seemed to suggest that the general sentiment is that there needs to be connectivity and major collector type streets need sidewalks. Dennis raised a very good point about accessibility as well that should be addressed.*

*Charlie: do we need to formalize the monument sign and related development agreement approach being used by staff to achieve a more modern look and feel to commercial development? We didn't really discuss this point. However, there is sentiment that we need to move all of our community to these less obtrusive signs and encourage signs on businesses – as the Mayor put it, "Attractive signs".*

**LAUREL: MAYOR HAS ASKED STAFF TO REVIEW SIGN ORDINANCE CONSIDERING THAT THE ATKINS GROUP GOT A VARIANCE TO PUT UP ONE SIGN (80 SQ FT) INSTEAD OF TEN (800 SQ FT ?) ALLOWABLE—SEEMS LIKE THE ALLOWABLE SIGNAGE IS TOO MUCH. I WOULD LIKE TO SEE SIGNS ON THE BUILDING WALLS RATHER THAN UGLY FREE-STANDING DIRECTORIES. (THE ONE AT OLD FARM LOOKS GOOD, WHY DO WE GET THE UGLY ONES?)**

***E. Look at Olympian Drive completion over next several years:***

**Continued in 10-Year CIP**

Adopted Olympian drive as top community project for county  
Opportunity to buy some land in this area.

**F. Hire Economic Development Manager ASAP. Consider higher level position that reports directly to Mayor and CAO:**

Hired Tom Carrino. Reporting structure remains as is.

**3. Create a Vibrant, Energetic Downtown that Provides Needed Services to the City:**  
**Council Champions: Chynoweth and Smyth**

***These downtown issues are high priority to current council members:***

***Brandon: re-schedule TIF and CIP plans to prioritize Boneyard Plan, downtown Parking reconfiguration, and Bike Master Plan including the bike lane/parking reconfiguration for Main St. – agreement that we need to see TIF plans reflect this.***

***Danielle: Downtown development issues – UBA as a defacto downtown commission? Whatever mechanism is established, need to have an annual action plan for downtown. We need to be promoting and giving attention to downtown in a manner similar to Philo Rd and Cunningham Ave. Need to stay on top of the Hotel issues and redevelopment of the Foste properties. Need to continue push for Lincoln Square improvements.***

***Dennis: Development of historic park at city-owned strip property used as a parking lot, on the immediate east side of the Boneyard Creek behind Picadillys and Courier Cafe (original location of Issac Busey's cabin) to be finalized /announced /dedicated during the June 2008 Founding Day Celebration. Discuss the logistics of such a proposal (re. accessibility behind buildings on Race Street and loss of parking spaces)- sentiment seems to be along the lines of seeing what redevelopments come forth with the Boneyard Creek plans to establish green space and recognition of this important historic site – what Boneyard improvements can be made that support development going on near it.***

**PER COUNCIL MOTION, STAFF TO RE-EVALUATE DOWNTOWN PLAN TO UPDATE VISION AND INCORPORATE BONEYARD MASTER PLAN, BICYCLE MASTER PLAN, PARKING STUDY, BROADWAY STREETScape AND VARIOUS REDEVELOPMENT PROJECTS TO EVALUATE COSTS/BENEFITS AND ESTABLISH PRIORITIES**

**A. Establish Downtown Commission that will propose Annual Action Plans before each budget season to Council:**

City Attorney provided preliminary advice on Commission appointment.

**B. Create and implement plans for key segments of downtown**

**Downtown Update Report**  
**Downtown Leadership Initiative**

- The City will hold a Downtown Urbana Neighborhood Business Meeting at the Civic Center in mid-April. This will be an expansion of the City's existing Neighborhood Business Outreach Program with the purpose of informing area businesses of City projects that may affect them and of allowing those businesses to discuss issues that may be of importance to them and for which the City might be of assistance. **Completed**
- One of the recent Council goals passed concerns the creation of a Downtown Commission to be appointed by the Mayor and staffed by a City staff member.

**Downtown Image Initiative**

- Stratford Residences streetscape was completed, as well as streetscape on Griggs Street adjacent to Adult Education. **DONE**
  - A screening fence was erected at Elm/Race mini-park. **DONE**
  - The City installed new benches and trash cans and is in the process of acquiring new planters to complement the new streetscape. **DONE**
  - The City has completed screening for Save-a-Lot within the past few months.
  - The new Urbana Free Library plaza and sculpture were completed in the past year, and a grand reopening was held. **DONE**
  - The City is coordinating with adjacent property owners on cleanup of Goose Alley. (behind Office/Siam Terrace/Courier), which will represent a major aesthetic improvement.
  - The City will be conducting pavement patching of Water Street this Spring and Summer. **DONE**
  - Lot 25 was extended to the West to provide additional parking and to make up for loss of parking due to Stratford Residences development. **DONE**
  - Engineering is currently studying possible locations for a Carle to Downtown multi- use pathway adjacent to the railroad. A Request for Proposals will follow the study. **Ongoing**
  - The City assisted with needed repairs of the bridge linking the parking deck to a major Main Street building, allowing continued safe access for tenants, clients, and visitors. **DONE**
  - The City is working with adjacent property owners on Main Street to plan for a sidewalk bump-out on the north side of Main Street near Springfield that will provide additional room for outdoor seating for The Office, Siam Terrace, and others. **Done**
  - Staff is reviewing responses to an RFQ (Request for Qualifications) for a design and engineering plan for improvement of the Boneyard in Downtown. The City received responses from 8 different firms and is in the process of narrowing those down to 3 or 4 candidates to interview. **Ongoing**
- THE BONEYARD MASTER PLAN HAS NOW BEEN COMPLETED AND FORMALLY ADOPTED**
- Five Points Commerce Center is substantially complete and signage for the center has been approved. It is now being marketed and leased to potential tenants.
  - Potential ideas for City Building identification signs are being reviewed **DONE**

Formatted: Font color: Violet

Formatted: Font color: Violet

Formatted: Font color: Violet

- Staff and UBA continue to coordinate and manage a downtown banner program.
- H2O Salon held a ribbon cutting and grand opening for their new salon located on Broadway Avenue.
- American Legion made substantial interior and exterior improvements to their building at Broadway and Goose Alley, utilizing a TIF Redevelopment Incentive Program loan/grant. **Done**
- Omni Prosthetics and Orthotics is making a significant investment in the former Michelle's Bridal building with help from the City as part of a TIF agreement. **Done**
- Star Uniforms is undergoing a complete remodel of a building they purchased on North Broadway, also taking advantage of the TIF loan/grant program incentive. **Done**
- Coffee shop opened at Library. **DONE**
- 115 W. Main re-tenanting underway
- The City is assisting the owner of 119-123 W. Main Street building (former Daisy's Diner) with interior and exterior remodeling of the building through the loan/grant program. Owner intends to open a café/coffee shop in the former Daisy's Diner location. **Done**
- Adopted gallery district incentives
- Main street buildings being re-tenanted
- Developer process underway for "Denny's" redevelopment

**ENVIRONMENTAL INVESTIGATIONS UNDERWAY TO ALLOW TRANSFER OF DENNY'S SITE TO DEVELOPER**

Center of Urbana Initiative

- The City is working with a group of downtown entrepreneurs to accommodate a Summertime Friday and Saturday night music fest in the heart of downtown at the Municipal Parking Deck. **Failed effort**
- Market at the Square continues to expand and yet another big season is expected to draw hundreds to downtown every weekend this summer.
- The UBA managed a successful season of the indoor market at Lincoln Square Village in November and December.
- The Boneyard Arts Festival is scheduled to take place on April 21 and 22 and will include many exhibits in downtown Urbana. **Success**

**FIRST ANNUAL BLUES, BARBEQUE AND BREWS FESTIVAL HELD DOWNTOWN TO RAISE MONEY FOR THE PUBLIC ARTS FUND. CHILI COOK-OFF TO BE HELD SEPT 27<sup>TH</sup>. LEGAL DIVISION TO DRAFT A FESTIVAL ORDINANCE.**

Downtown Neighborhood Initiative

- Based upon the success of Stratford Residences, the City is actively encouraging other proposals that include mixed-use residential development in and near downtown.
- Staff has met with property owners considering upper story conversions to residential condos

- Lincoln Square Village is planning a residential phase as part of its project which is still in the planning stages.

#### Niche Market Initiative

- New Wi-Fi nodes have been installed thus far on various buildings and light poles in nine locations downtown as part of the Downtown Wireless Network. The goal is for free wireless internet access throughout downtown to become a unique special amenity that will encourage people to visit, shop, work, study, and relax in downtown Urbana.
- The C-U Independent Media Center has spent time and money on transforming the Urbana Post Office building into an arts and media center that includes gallery, performance, art studio, and radio broadcast space.

#### Lincoln Square Initiative

- Lincoln Square Village continues to make improvements. In the past few months it has added two new food court tenants, two office tenants, opened a new corridor, created a new lower level courtyard, and added a new southeast entrance and new signage.
- The City recently met with Lincoln Square owner to discuss future improvements and a marketing plan.
- Upcoming improvements include food court renovations, east side commercial space improvements, opening of a spa across from Cardinal Fitness, and Milo's expansion.

Lincoln Square receiving permits for all new signage and new roof and HVAC systems

NEW/UPCOMING TENANTS INCLUDE A JEWELRY STORE, ARTS CENTER, PIANO BAR, AND COMMON GROUND FOOD COOP

#### Future Goals

- Broadway Streetscape completion
- Five Points West/Gateway Shoppes Redevelopment **In progress**
- North Race Street capital improvement
- Strong Banquet Center completion
- **Schnucks corner outlot development**

STARBUCKS AND SCHNUCK'S EXPRESS COMPLETED AT OUTLOT

- West downtown parking expansion
- Downtown entryway features
- **Main/Springfield plaza/bump-out**
- Timpone Plaza development
- Retention/attraction of businesses
- Encourage building rehabs to fill vacancies
- New mixed-use development on vacant/underused sites
  - **signed agreement for University Ave development**

**C. Create and implement redevelopment plan for the Boneyard especially Race to Vine:**

Prepared RFP for consultant to prepare conceptual plans  
Consultant hired: "WENK" out of Denver. Planning underway  
Phase I completed, waiting for report from consultants  
FINAL BONEYARD CREEK MASTER PLAN COMPLETED AND ADOPTED

**D. Implement downtown public wireless**

Staff installed 10 antennas, power supplies and cables to light poles. Added wireless access to Library conference room. Node Installation in May.  
Lincoln square added and expansion to other areas including king school underway  
Fiber connectivity to Library and Township Building in progress

**E. Create trail way from Carle to Downtown:**

Streetscape/design team as lead with existing staff to make a recommendation.  
Staff is holding this until Boneyard study completed

**F. Increase outdoor activity - create single r-o-w usage license, market Farmers Market to tours, encourage outdoor dining and beer gardens and music events:**

Continue to fund UBA and downtown events  
Promote rehabilitation of structures for restaurants and bars via existing programs  
Upper deck proposal to Council in May  
Expand Farmers' Market by a row done  
Designing "bump-outs on Main" for summer outdoor dining done  
Farmers market annual report received by Council. Expansion plans underway  
Hiring of new Market Specialist

**G. Increase outdoor green space/establishment of public square:**

Pursuing west end project property acquisition  
Closing on "Troxel" this month  
Closed on Troxel with demolition underway  
DEMOLITION COMPLETED

**4. Preserve Neighborhoods and Promote Rental Safety:**

Council Champions: Bowersox and Smyth

**A. Develop conservation Districts for historic and sensitive areas of the city. Conservation districts should include review of demolitions, approval of new construction. And design guidelines applied by MOR style Design review Board or as fixed requirements required by zoning ordinance.**

Staff preparing alternatives including research background and best practices.  
Staff meeting with Council members.  
Staff prepared to present Neighborhood Conservation District study  
NCD ordinance passed  
Creation of Joseph W. Royer Arts and Architecture District  
Passage of Main Street Historic District, 800 Block West  
Design guidelines for Busey finger being sent to Plan Commission ; Interim  
Historic Preservation planner hired

***B. Increase code enforcement, particularly for rentals. Hire additional housing inspector and pursue consequences for repeat offenders.***

Procedures for violations tightened, response times shortened and penalties for repeat violators increased.  
Safety task force developing rental registration.  
Applications for housing inspector under review. Housing Inspector hired.  
Enforcement and response time included in PMC revisions.  
18 MONTH REPORT ON RENTAL REGISTRATION PROGRAM TO BE CONDUCTED IN AUGUST - SEPTEMBER

***C. "Rebuild Urbana" –encourage home maintenance including painting in target areas, examine incentives for conversions from rentals and boarding houses to single family and condo's, and replace decayed stock to low density or condos'.***

Memo prepared regarding paint program; staff reviewing development corporation concepts.  
CITY CONSIDERING ASSISTANCE TO URBANA COMMUNITY DEVELOPMENT CORPORATION THROUGH LOAN GUARANTEE

**5. Implement the 2005 Comprehensive Plan**  
***Council Champions: Roberts and Bowersox***

***A. Rewrite our Zoning Ordinance. We propose hiring an outside consultant in order to accomplish this over the next year and to focus on billboards and sign issues now with current staff.***

Omnibus zoning text amendments and clean-up for consideration by Council.  
Done IDO expires in July with Plan Commission now reviewing text amendment.  
Amendments to Billboard Ordinance passed  
Lawsuit filed by Adams against City AND SETTLED  
Demolition notice procedures improved  
Design review study for Busey finger area underway  
Zoning study in east Urbana underway  
REZONING REQUEST BEING REVIEWED BY PLAN COMMISSION

***B. Include use of design guidelines, form-based code concepts, modern sign and lighting standards, Traditional Neighborhood Development standards, commercial big box store standards, neighborhood business zones, preserving historic neighborhoods, farmland, natural areas and minimizing sprawl as guiding principles (see Comprehensive Plan implementation section for complete action items and goals).***

Annual Comp Plan update to Council in May. Planning Manager to attend training on form based code writing. Design guidelines for Rt. 130 prepared. **Done**  
**UPDATED LIGHTING STANDARDS AND IMPROVED SIGN REGULATIONS BEING PREPARED**

***C. Update the sign ordinance for the city, setting new guidelines for commercial signs along main arteries and traffic corridors designated for redevelopment or beautification. Establish a time table for the replacement or phasing out of billboards and tall pole signs along designated traffic corridors.***

Amendments in Omnibus proposal. Additional amendments underway. **Done**  
Adopted new property maintenance and building codes  
Adopted stricter enforcement mechanisms  
Passed revised OASS ordinance  
**REVISIONS TO SIGN ORDINANCE UNDERWAY PER MAYOR'S DIRECTION**

#### **6. Reduce Urbana's Environmental Footprint and Waste Stream/Expand Recycling**

***A. Study and implement green building guidelines, incentives, energy conservation improvements, and environmentally friendly public works.***

Trip to Chicago completed to study green concepts.  
Adopted energy conservation sections to new codes  
Study session on energy scheduled for April 2007  
Adopted initial Sustainability Report

**ESTABLISHED A PUBLIC WORKS GREEN TEAM TO REVIEW/PRESENT SUSTAINABLE PRACTICES**

**ASSISTED IN ELECTRONICS COLLECTION EVENT ON APRIL 19, 2008**

**DRAFT SUSTAINABLE URBANA REPORT PRESENTED TO COUNCIL IN APRIL AND REVISED AS A FINAL REPORT. THE REPORT INCLUDES RECOMMENDATIONS ON HOW TO PROCEED WITH SUSTAINABILITY PLAN**

**SUSTAINABILITY ADVISORY COMMISSION APPOINTED AND WILL HAVE FIRST MEETING ON SEPTEMBER 16<sup>TH</sup>.**

***Brandon/Charlie: Schedule a presentation on Sustainability for a Council or Committee soon and consider revisions and action items***

**B. Implement recycling of bottles, paper, etc in downtown - particularly in light of local beer distributors' termination of bottle recycling.**

Pilot project with local recycler is SCHEDULED TO START APRIL 1, 2008.  
GRANT APPLICATION IS ON FILE WITH IEPA TO ESTABLISH AN ALKALINE AND RECHARGEABLE BATTERY DROP-OFFS AND CELL PHONE RECYCLING AT 5 PUBLIC LOCATIONS  
PROGRAM FOR RECYCLING MERCURY CONTAINING DEVICES IMPLEMENTED

**C. Target construction debris for waste reduction/recycling, since it is the greatest source of waste.**

REVISED STAFF ESTIMATES INDICATE THE CONSTRUCTION DEMOLITION SECTOR IS HALF OF WHAT WAS ORIGINALLY ESTIMATED  
Met with haulers to begin discussions  
CONTINUING INVESTIGATION INTO FEASIBILITY, HOWEVER STATE PERMITTING REQUIREMENTS AND QUANTITIES SUFFICIENT TO SUSTAIN INVESTMENT ARE OBSTACLES.

**D. Support hazardous waste collection.**

Hazardous waste event sponsored in April.  
Recycling report given to Council by staff in July  
Indoor clean air ordinance approved and implemented

**7. Promote Diversity and Non-Discrimination In:**  
**Council Champion: Lewis**

**A. Hiring**

HUMAN RESOURCES DIVISION STUDYING HIRING, RETENTION AND TURNOVER RATES. RECRUITMENT AND OUTREACH EFFORTS HAVE EXPANDED

**B. Contracts**

New purchasing ordinance and policy in place. Mayor said a review/report is forthcoming on this?  
IMPROVED CONTRACTOR SELECTION PROCEDURES TO PROMOTE DIVERSITY UNDERWAY BY HUMAN RELATIONS COMMISSION

**C. Public services**

**D. Code enforcement**

**E. Hired new HRO**

**F. HRO AND HRC ARE EXPLORING AN AFFIRMATIVE ACTION/DIVERSITY PLAN**

**8. Increase Affordable Housing**

**Council Champions: Chynoweth and Roberts**

**A. Develop nationally recognized, model neighborhood that is affordable and uses 10% of standard energy consumption.**

RFP for planning design services for Kerr Street development issued consistent with Council goals. Done. Selection process underway  
Farr and associated hired  
Kerr Ave Report Phase I completed, Phase II RFP to be drafted  
PHASE II RFP ISSUED TO DEVELOPERS. DEVELOPER SELECTION UNDERWAY.

*B. Develop replacement rental housing for Lakeside Terrace – 80 units or more – that are affordable to the poorest of the poor as per prior council agreement.*

Council reviewed site plans. Utility site analysis underway. Funding in annual action plan. Tax credit application under review by State.  
Developer application denied this round  
Developer submitted new application to State/ denied again on March 14, 2007  
Resubmitted, February 2008  
DEVELOPER APPLICATION APPROVED BY IHDA. CONSTRUCTION TO BEGIN BY FALL 2008. SUBDIVISION PLAT APPROVED.

*C. Continue support for accessible, energy-efficient, affordable housing including an effective mix of rent subsidized housing with home ownership programs.*

Annual Action Plan adopted providing for a mix of affordable housing programs.

### 9. Get Urbana Bicycling

Council Champions: Bowersox and Smyth

*Brandon: fund the Bike Master Plan in the CIP*

**BICYCLE MASTER PLAN ADOPTED BY CITY COUNCIL ON APRIL 7, 2008**

*A. Create a Bicycle and Pedestrian Advisory committee and seek Bicycle Friendly Community designation.*

CATS 3 approved.  
Bicycle Commission created. Appointments completed by Mayor.  
Bicycle master plan preparation underway  
BICYCLE MASTER PLAN INCLUDES BICYCLE FRIENDLY COMMUNITY DESIGNATION GOAL

*B. Staff and Council will implement Bike committee recommendations on new and improved routes and regional connections, bike maps, designated routes, signage, improved off-street and on-street bike routes and facilities, increased bicycle parking, as well as creation of bike safety and public education programs.*

Major grant \$800,000 awarded to Urbana  
CONFLICTS BETWEEN PEDESTRIANS AND BICYCLISTS IN THE DOWNTOWN TO BE STUDIED BY BPAC

**C. Take a leadership role on developing the regional trail to Danville that would include historic Lincoln sites in Urbana.**

**D. Develop a local trail from Carle to Downtown and other in town greenways and trails.**

**Design work on bikeway underway. Ongoing**

**10. Create a Public Arts Program**

**A. Establish a dedicated revenue stream for public art – consider percent for arts approach.**

**\$5,000 in Budget.**

**Interviews near completion for hiring part time “arts’ assistant**

**Philo road sculpture underway**

**Public arts coordinator hired**

**Public Arts task force appointed**

**Public Arts task force report and plans completed and going to council**

**TASK FORCE REPORT ACCEPTED AND ORDINANCE ADOPTED. PUBLIC ARTS**

**COMMISSION APPOINTED AND WILL MEET ON SEPTEMBER 24TH.**

**B. Encourage the preservation and commemoration of local and multicultural traditions and histories.**

**Mayor requested Historic preservation commission to review historic marker program**

**Dennis: 175<sup>th</sup> Birthday Celebration: Review, Budget, Logistics**

**WORK WITH THE BIRTHDAY COMMITTEE IS PROCEEDING WITH COMMEMORATIVE CALENDAR SALES AND MONTHLY EVENTS**

**C. Integrate art into every feasible public works project – promote functional and streetscape art.**

**D. Create a public art program that represents our community in all its diversity – in terms of race, geography, gender, class, sexual orientation, belief-system, etc.**

**E. Provide opportunities for local and national, established and emerging artists in Champaign County.**

**Modify existing TIF program guidelines to include financial assistance to sales tax producing uses related to a downtown gallery district. Done**

**F. Develop a strong public collection of artworks representing diverse communities, artistic styles, and disciplines.**

**G. Establish a public arts commission.**

**Funding for a part-time staff of \$7,000 in Budget  
PUBLIC ARTS COORDINATOR BUDGETED FOR ¾ TIME IN 08-09  
TASK FORCE REPORT COMPLETED AND ORDINANCE ESTABLISHING THE PROGRAM  
HAS BEEN ADOPTED. PUBLIC ARTS COMMISSION APPOINTED.**

**11. Recruit and retain top quality staff**

Council Champion: Smyth

**A. Become more competitive and develop methods for better retaining staff.**

**LONGEVITY BENEFITS ESTABLISHED**

**CLOSING CITY OFFICES/SEVERE WEATHER AND EMERGENCY EVENTS POLICY PREPARED**

**B. Identify immediate changes and long-term goals to attract and retain top-notch employees; include examination of pay scale and advancement through positions.**

**SALARY STUDY FOR ADMINISTRATIVE STAFF COMPLETED. ADDITIONAL STUDIES TO BE CONDUCTED**

**C. Implement appointment contracts.**

**D. Gather input from employees on how to improve the city's employment climate.**

**Hired Mike Bily as Police Chief/ Vacellia Clark as Personnel manager/Hired Mike Dilley as Fire Chief**

**12. Review City Code**

Champion: Mayor Prussing

**A. Compare policy to practice.**

**B. Review code for inequities.**

**C. Pursue relevant changes as required.**

**Jack Waaler has begun process on chapter by chapter basis.**

**D. Review and Update policies.**

**MAYOR PRUSSING. UPDATING AND IMPROVING POLICIES AS WE GO. GETTING INPUT FROM DEPARTMENT HEADS AND EMPLOYEES.**

**13. Handle Council Business Efficiently**

Council Champion: Barnes

**A. Improve council chambers audio.**

**Completed.**

**New phone-in circuit acquired**

**MONITORS INSTALLED AT COUNCIL DAIS. NEW FLAT SCREEN MONITOR INSTALLED FOR AUDIENCE**

**B. Provide three chairs at public comment table and replace with better microphone.**

**Occasionally.**  
**IMPROVEMENTS IN PLACE**

**C. Provide public with a “how to” brochure for public input and advice on how to make comments additions to the conversation instead of repetition.**

**Clerk has completed brochure**

**Suggestion made that we should label the table to remind people to speak near the mike and that whoever is chair should provide verbal instructions at every meeting on how to address the council.**

**D. Improve meeting efficiency.**

**Enact City Council policies required under P.A. 94-1058 in regard to electronic attendance at meetings by Jan 1, 2007. DONE**

**E. Wherever possible, staff time at meetings should be consolidated and ordered with agenda items planned so that a particular staff member is not at every meeting.**

**Completed.**

**F. Several vacation periods have been set including no meetings the weeks of July 4, August 1, Dec. 26, and Jan 1. In the event that a council meeting is needed, it should be scheduled to precede the regularly scheduled committee of the whole meeting of the subsequent week. Attempts will be made to line up vacation periods in upcoming years.**

**Attempts will be made to line up vacation periods in upcoming years.**

**14. Encourage Intergovernmental Cooperation**

**The City of Urbana has a number of intergovernmental agreements and will continue to look for partnerships that encourage cost savings and efficiencies.**

**A. Continue to build cooperative relationships with the University of Illinois**

- Operational cooperation efforts; police, fire contract, right-of-way issues, joint construction projects, utility tax issues, CATS III
- Tax base enhancement efforts; Gregory Place II, University and Lincoln, Orchard Downs, Pomology **underway**

**B. Intergovernmental Planning and Development Efforts with Local Governments**

- METCAD, CUUATS, Trails & Greenways Grant for IL 130 obtained
- Fringe Road funding
- big.small.all completed
- Metro Zone and Research Parks
- EDC, CVB, Alliance – increased funding for EDC
- \* Scottswood area stormwater improvement project completed
- TIF agreements with Urbana Schools and Park District completed
- Build Urbana extended to December 2008
- Met staff and toured High School and Middle School, initial discussions with School District on hold
- Lynne Barnes working with city staff to develop mentoring program with schools.

*Dennis: Urbana supporting (financially and in spirit) the efforts of the Construction Trades Education Program. I propose the City of Urbana contribute \$3,596 (the teacher's stipend) and/or \$15,975 (the student stipends) (or part thereof). These stipends are necessary to hire one instructor and pay the students \$7.50/hr. for a 4 week/ 80 hour summer constructions trade program to start this summer. Urbana Schools have not been attending these meetings.*

#### C. Joint Utilities and Franchise Matters with the University and Champaign

- Water Company audit completed
- Water Company intervention case IPO underway
- Water Company ICC complaint/improvement plan underway
- State legislative efforts underway
- Cable franchise renewal consultant hired
- Ameren rate case
- Ameren sale agreement compliance near completion

#### D. Sister City Issues

##### Presentation on possible Chinese sister city

*Dennis: Support the application process for Sister City status between Urbana and Zomba Municipality, Malawi (I will be presenting this formally as a Council resolution at the Feb. 11 city council meeting.)*

STAFF PRESENTATION ON POSSIBLE SISTER CITY IN BRAZIL SUGGESTED BY U OF I TO BE MADE TO COUNCIL